



RC: 1148089

SchoolGate

Education Matter

School Gate Management System Ltd.

---



RC: 1148089

SchoolGate

Education Matters

# School Management System

## Features - Agreement

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria

Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936

Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384

email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>



RC: 1148089

SchoolGate

School Gate Management System Ltd.

---

## Table of Contents

1 Introduction.....	3
2 Overview of School Gate Profiles.....	4
3 General Facilities on School Gate.....	5
4 Functionality as School Gate Administrator.....	6
5 Functionality as Department Administrator.....	8
6 Functionality as Teacher.....	8
7 Functionality as Student.....	9
8 Functionality as Parent/Guardian.....	10
9 Security.....	11
10 Functionality under Development.....	12
11 Pricing Structure.....	13
Agreement.....	14

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria

Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936

Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384

email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>



RC: 1148089

SchoolGate

Education Matter

School Gate Management System Ltd.

---

## 1 Introduction

This document details the features of School Gate, our school management system, and features under development together with the pricing structure.

This document is the basis of an agreement between School Gate Management System Ltd. and any school that uses School Gate for the management of their school's resources.

By signing the agreement School Gate Management System Ltd. commits to providing the functionality and features as outlined in this document, and the co-signing school accepts the said functionality and features.

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria  
Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936  
Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384  
email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>



RC: 1148089

SchoolGate

School Gate Management System Ltd.

---

## 2 Overview of School Gate Profiles

Access to a school's resources and what actions can be performed on those resources on School Gate, are based on profiles.

Following profiles will be setup for the school's account, and will be able to have access to School Gate:

- School Gate Administrator
- Department Administrator
- Teacher
- Parent/Guardian
- Student
- Activity Manager\*

\*Activity Manager role will be discarded, teachers will serve as Activity Managers instead.

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria

Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936

Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384

email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>

### 3 General Facilities on School Gate

Following general facilities are available on School Gate

- Built-in homepage for the school
- Possibility to integrate a school's existing web site
- School forum for information sharing and discussions
- School blog for information broadcasting
- Department blog
- Teacher blog
- Student blog
- Individual school can have own report card layout
- A teacher can handle many subjects from many departments
- Timetable hours configuration by department
- Test scores and exam scores are awarded by teacher responsible for subject and/or by the department
- School Gate Messaging System: for message exchange between school administrator, students, teachers, departments, parents/guardians, without reference to external email system or email addresses
- SMS notifications:
  - when a new invoice is created
  - when an invoice is due
  - when an exam is scheduled
  - when a test is scheduled
  - when an entry is added by a teacher to a student development plan
  - when a student is absent for more than a certain threshold
  - when a student, a teacher or a guardian is created via bulk upload, user name and password are sent via SMS
  - when a password is forgotten, a link to reset password is sent via SMS

#### 4 Functionality as School Gate Administrator

The following functions are performed by the School Gate Administrator of the school:

- Generate code to integrate School Gate with a school's existing web site
- Integration with PayPal payment gateway
- Integration with Interswitch payment gateway
- Edit school details
- Create student categories/attributes: for example day student, children of school's staff, etc.
- Configure grade calculation rules
- Create departments based on courses
- Create batch sequence groups to group batch sequences by year
- Create batch sequences to group classrooms at the same levels/terms
- Create classrooms
- Create subjects
- Add one student at a time
- Do bulk upload of students in a classroom
- Add one teacher at a time
- Do bulk upload of teachers in a department
- Assign a teacher as Head of Department
- Add one parent/guardian at a time
- Do bulk upload of parents/guardians
- Add Activity Managers
- Add Extra-curricular Activities
- Create Timetables: weekly or general
- Edit/View student information
- Edit/View teacher information
- Edit/View parent/guardian information
- Edit/View department information
- View student exam scores

- View student test scores
- View student attendance records
- View student development plans
- Enable/Disable a student alone or together with parents/guardians
- Enable/Disable a teacher
- Generate student report cards
- Create recurring fee types: for a whole department, a single classroom, for select students in a classroom
- Create concession rules: waivers, rebates, scholarships, based on student attributes/categories
- Create additional charges for all or a subset of departments, all or a subset of classrooms in a department, all or a subset of students in a classroom
- Add payment credit to a student's invoice
- Create additional charge to a student's invoice
- Generate invoice report and payment report
- Export invoice report and payment report to Excel spreadsheet
- Run batch upgrade: for bulk promotion of classrooms from one term to the next
- Add entries to and remove entries from school forum
- Add entries to and remove entries from school blog
- Send messages to teachers, students, parents/guardians

## 5 Functionality as Department Administrator

The following functions are performed by a department administrator:

- Assign/De-assign teachers handling subjects
- Assign/De-assign class-in-charge
- Create exam schedules
- Create test schedules
- Award exam scores
- Send messages to students, parents/guardians, teachers
- View student profiles
- View teacher profiles
- View student development plan
- Add entry to, remove entry from department blog

## 6 Functionality as Teacher

The following functions are performed by a teacher:

- Create notes (with attachments)
- Create assignments (with attachments)
- Post solutions to assignments
- Give feedback/comments on assignments
- Mark attendance
- Add entry to student development plans
- Add comments to student development plans
- Award marks for tests and exams
- Class-In-Charge: enroll students in extra-curricular activities
- Class-In-Charge: schedule events for the classroom
- View timetable for subjects handled
- View information about own students
- Add entry to, remove entry from own blog



## 7 Functionality as Student

The following functions are performed by a student:

- View classroom dashboard
- View consolidated report: subjects taken, attendance, marks
- View classroom timetable
- View subjects for the classroom
- View own attendance record
- View assignments and download attachments
- Upload own answer to assignments
- Give feedback on assignments
- View/Download notes
- View classmates' contact information
- View teachers' contact information
- View test schedules and test scores
- View exam schedules and exam Scores
- View invoices and payments
- Pay an invoice online via PayPal or Interswitch, depending on school configuration
- View own development plans
- Add entry to, remove entry from own blog

## 8 Functionality as Parent/Guardian

The following functions are performed by a parent/guardian, on own ward/child:

- View classroom dashboard: scheduled events
- View profile
- Generate report card
- View consolidated report
- Add entry/feedback to student development plans
- View/print invoice
- Pay invoice online via PayPal or Interswitch, according to school configuration
- View timetable
- View attendance record
- View test schedules and test scores
- View exam schedules and exam score
- View assignments
- View notes
- View teachers' contact information
- View contact information of parents/guardians of wards classmates
- Configure SMS notifications: for which events SMS should be sent to student and/or guardian

## 9 Security

School Gate provides different levels of security.

- School Gate is web-based and is protected with SSL certificate, so that School Gate is accessed with **https** scheme.
- Our servers automatically scan for malware, to protect from hackers
- Our servers automatically quarantine malware
- Every role has access limited to own data:
  - a student has access to own profile and data related to his/her classroom and the subjects taken
  - a parent/guardian has access only to data about own wards
  - a teacher has access to data related to subjects and classrooms handled by the teacher



RC: 1148089

SchoolGate

Education Matter

School Gate Management System Ltd.

---

## 10 Functionality under Development

Following features are currently under development.

- Archiving of Past students' payment/invoice records and grades/marks records
- School events with SMS notifications
- Book library
- Export to Excel: Students, Teachers, Parents list

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria

Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936

Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384

email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>



RC: 1148089

SchoolGate

School Gate Management System Ltd.

---

## ***11 Pricing Structure***

The pricing structure for subscription to School Gate is based on three feature packages, with each package priced according to its features. Subscription is priced pr. term per student.

Payment pr. term pr. school is for the total number of students subscribed by the school.

A school must subscribe a minimum of 50 students.

Initial Setup fee: **₦50,000.00**

Currently, we offer our Gold package with all available School Gate features.

**Gold:** ₦300.00 pr. term pr. student

In the future, the other packages will be made available.

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria

Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936

Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384

email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>



RC: 1148089

SchoolGate

School Gate Management System Ltd.

## Agreement

This agreement is between

School Gate Management System Ltd., a company incorporated in Nigeria, RC. No. 1148089, represented by Ladi Oyebo, with head office at Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria, hereafter referred to as SGML

and

School / Educational Institution, hereafter referred to as The School

School name: \_\_\_\_\_

Address: \_\_\_\_\_

Represented by: \_\_\_\_\_

Under this agreement:

1. SGML will provide The School, access to School Gate (the school management system), for day to day management of The School's educational resources.
2. Access to School Gate will be done over the Internet, via a laptop, a smartphone, a tablet, or a desktop computer
3. The School only has to have access to the Internet in order to be able to use School Gate
4. All the profile named in §3 above, will be able to have access to The School's account on School Gate
5. SGML will provide support via phone and email
6. SGML will help with initial setup of the school's account on School Gate
7. Where necessary, a School Gate technical support staff will go to The School's premises to assist, at a negotiated fee
8. SGML can provide a short, introductory training for teachers
9. SGML will provide users' manuals relevant to the various roles
10. The School will pay the initial setup fee, into an account specified in an invoice sent by School Gate, once The School is registered and the setup is in progress
11. The School will pay subscription fees at the beginning of each term, into an account specified in an invoice sent by School Gate

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria

Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936

Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384

email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>



RC: 1148089

**SchoolGate**

**School Gate Management System Ltd.**

---

**SIGNATURES**

**GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the Law of the Federal Republic of Nigeria.

**IN WITNESS WHEREOF** the authorized representatives of SGML and The School have signed and have caused their common seals to be affixed hereto.

**FOR AND ON BEHALF OF SCHOOL GATE MANAGEMENT SYSTEMS LTD  
SIGNED, SEALED AND DELIVERED**

By: Ladi Oyebo

Date:

**FOR AND ON BEHALF OF THE SCHOOL  
SIGNED, SEALED AND DELIVERED**

By:

Date:

---

Mutiat & Yahya Street, Palm Avenue, Ijede, Lagos State, Nigeria  
Phone: +234 808 325 9767, +234 809 140 4203, +234 815 445 1936  
Oyebo Technologies, Tvaervej 4, 3520 Farum, Denmark. Ph.: +4520730384  
email: [admin@schoolgatenaija.com](mailto:admin@schoolgatenaija.com)

<https://www.schoolgatenaija.com>